

***IALE EXECUTIVE COMMITTEE (2003-2007)***  
***Wednesday, December 3, 2003***  
**8.30 am – ca. 5 pm**  
***Alterra East Room D***  
***Wageningen, Netherlands***

Moderator: Marion Potschin  
Notes for Minutes: Louis Iverson

**Present:** Jesper Brandt (JB), Bob Bunce (BB), Margareta Ihse (MI), Louis Iverson (LI), Rob Jongman (RJ), Felix Kienast (FK), Marion Potschin (MP)

## **Minutes**

1. **Welcome of the new president** (Bob Bunce)
  - Involve young scientists – ask young scientists to be part of the Exec. Committee; possibly ask chapters to send young person to planning meeting for 2007 Congress.
  - More publications by IALE (e.g., landscape ecology in Europe). Involve people from other countries – produce in time for 2007 Congress.
  
2. **Adoption of agenda** (annex 1)

Adopted
  
3. **Adoption of Minutes** of the 2002 meeting (Wageningen, The Netherlands and 2003 meeting in Darwin, Australia)

⇒ Action: Comments and corrections due to Marion by Dec 31, 2003.
  
4. **Report of the Darwin Meeting** (Rob Jongman)
  - Evaluation of Congress given in hard copy (annex 2 & 3).
  - 9000 euros was a surplus from the Congress, and will be returned to IALE (there was US\$25000 left over from Snowmass to use as start-up for Darwin). These may be available as starting capital for the next Congress.
  - The report (practical, financial from the Congress Organizer Company is helpful to evaluate and draw conclusions for the next one. Recommend: request this report for

all future Congresses to help learn from them. Margareta suggests the report would be improved with a report of the scientific aspects (e.g., from Richard Hobbs).

⇒ Action: EC (MP) request this 3 part report for future Congresses

## **5. Rethinking the role and responsibilities of EC**

### **5.0 latest statutes?**

- Distributed statutes on the web site are not most recent.
- Nov. 1998 draft, election ballot sent out March 1999, and adopted then – to be done before the Congress. The latest version has to be placed on the web site.
- JB has identified the differences from the file currently on the web. JB reviewed the differences.
  - (E1) Including changes in membership fees
  - (E4) The Secretary General will prepare materials to implement the process
  - (F10) Quorum is only 4 (not VPs)
  - (G1) Nominating Committee decisions also include Chairman of Council as well as Past President
  - (G1) Candidates have bios published in Bulletin
  - (H2) Council shall meet at least once every 4 years at Congress prior to the General Assembly meeting
  - (H3) Chairman of Council should be elected from representatives
  - (H4) and (H5) added completely new. Quorum and role of Council (approve proposed changes to statutes)
  - (I1) role of regional chapters (I2) chapter dues (I5) members can't be regional member and not IALE member.

⇒ Action: MP will make the corrections and send to FK to put on web site

### **5.1. Role and Number of EC members**

#### **5.1.1. Revisit the role of Council and the Chairman of the Council**

- the Chair of Council is not member of EC, but needs to be in close communication.
- But the Council needs to be independent, to make sure regional representation
- The Council (if active) is important and should be revived

- JB accepts to take on the role of Chairman of the Council and will become active.

5.1.2. Revisit the role of Vice Presidents

- With the VPs, what is role? Initially, it was important to get the VPs on EC to represent the global character of IALE. Represent different approaches, different research foci. But they may also have other duties. Meetings could be made by telephone conference and with more use of email.

**5.2. Responsibilities (collect and reorganize)**

P = President, PP = Past President, GS = General Secretary, T = Treasurer, BE = Bulletin Editor, VP = Vice President, CC = Chairman of the Council, numbers after responsibility refer to number in statutes, **X** = according to statutes this position, **X** = during this EC period, could be done by someone else with the next committee

<b>Responsibility</b>	<b>P</b>	<b>PP</b>	<b>GS</b>	<b>T</b>	<b>BE</b>	<b>VP1</b>	<b>VP2</b>	<b>VP3</b>	<b>VP4</b>	<b>CC</b>
Working Groups (form & support) (B2c)	<b>X<sup>1</sup></b>									
Intern. Seminars & work-shops etc.(stimulate) (B2b)	<b>X</b>									
<b>Record Activities (J3)</b>										
<ul style="list-style-type: none"> <li>• International seminars</li> <li>• Workshops</li> <li>• Education activities</li> <li>• Annual report from Regions</li> </ul>			<b>X</b>							
<b>New Election</b>										
<ul style="list-style-type: none"> <li>• Initiate Process</li> </ul>			<b>X</b>							
<ul style="list-style-type: none"> <li>• Nominate members</li> </ul>	<b>X</b>									<b>X</b>
<ul style="list-style-type: none"> <li>• Publish election ballot</li> </ul>	<b>X</b>									<b>X</b>
<ul style="list-style-type: none"> <li>• Distribute nomination for new election to all members via Bulletin (G1c)</li> </ul>			<b>X</b>							

<sup>1</sup> Develop super-regional meetings or topical meeting, coordinate among regions. information flow regarding super-regional seminars and workshops: coordinate and make sure the meetings do not overlap etc. Is it possible to support some of these meetings from IALE budget, as well as a handbook on 'how to' put together a meeting?

<b>Council<sup>2</sup></b>										
Council meeting <ul style="list-style-type: none"> <li>• Invitation</li> <li>• Chairing</li> <li>• Minutes</li> </ul>										X
Monitor activities			X							
Request expectations of Regions										X
Organise <b>Word Congress</b> (B2a)	X									
• Set up local organisation committee	X									
• Set up scientific committee	X									
• Write (financial, logistic & scientific) reports on congress	X									
<b>Inform members</b> on activities <ul style="list-style-type: none"> <li>• EC meetings</li> <li>• General Assembly</li> <li>• Council</li> </ul>			X							
Up-date of “to-do” tasks			X							
<b>EC-meetings</b> <ul style="list-style-type: none"> <li>• Invitation</li> <li>• Organise (with local organiser)</li> <li>• minutes</li> </ul>			X							
Up-date addresses of EC Members			X							
<b>GA-meetings</b> <ul style="list-style-type: none"> <li>• Invitation</li> <li>• Organise (with local organiser)</li> <li>• Minutes (Bulletin)</li> </ul>	X		X							
<b>Bulletin</b>										
• Send Material to editor									X	
• Write & format					X					
• distribute				X	X					
<b>Finances</b>										
Annual Report (bulletin)				X						
Budget plan for following				X						

<sup>2</sup> Regional organization – communication, annual reporting, report new members. Need better communication role, also need better list of contacts. VPs should be responsible for building of the regions in their general area. Council Chair definitely needs to have the information for all representatives.

year										
Update/administrate <b>membership list</b>				X <sup>3</sup>						
<b>IALE-Portale</b>				X <sup>4</sup>						
Bulletin on homepage				X						
<b>Publication Officer</b>						X				
Coordinate and distribute knowledge on <b>Education</b> (B2d) (MI)							X			
<b>EC Handbook (LI)</b>								X		
<b>Public Relation</b> Recruit new members Chapters outcome from IALE									X	

⇒ Action: We need job descriptions for each position (put them in handbook) ⇒ LI

### 5.3. **Bulletin:**

FK presented report on Bulletin over past 48 months (see annex 4 & 5).

- Themes are difficult to get, he has gotten well represented articles geographically and topically.
- Regional news is very infrequent.
- Personal portrait has not been successful.
- Landscape Ecology Labs around the world is now started.
- Diary is important.
- His question: do we need we should change this set of topics.

⇒ Action: All EC should encourage better submission of reports.

- These reports need only be small pieces, not a separate report. Felix: circulate list of outputs to regional reps and ask them to send reports. Louis and Felix: work on a plan to make book review/book announcements mutually helpful for Landscape Ecology book reviews and bulletin. Also, encourage ‘wild’ articles.
- Personal portraits of award winners. Also ask regions: who do you want to have a personal portrait from? New: announce to ask folks to send their landscape project (abstracts) – as pertinent to IALE mission statement.

<sup>3</sup> Treasure at moment but need not be done by this person in the future

<sup>4</sup> Homepage – now referred to as the IALE portal. [www.landscape-ecology.org](http://www.landscape-ecology.org). Will be published in Bulletin. Management of Portal will be continued by Rob. If workload gets too high, Rob will contact Marion to

5.4. Follow up on pending/running actions to take (⇒ see Table 1 end of this minutes)

## 6. Budget (Rob Jongman)

6.1. Preliminary overview of **budget 2003** (see annex 6).

MI ask for more precise description of “General”

⇒ RJ: ask for audit cost from accountants, for year of congress.

⇒ BB and MP will find two volunteers to do the audit for intervening years.

6.2. **Budget Plan 2004** (see annex 7).

- EC needs to approve the budget plan.

⇒ finance reports should be circulated to EC at least one week before meeting.

- Budget plan was approved by EC as amended

⇒ Rob will send out revised budget

## 7. Public Relations

Flyer (request by David Mladenoff, needed additional to homepage? **We need it.**

⇒ Louis will take responsibility for first draft, by end of January 2004.

⇒ EC rethink the logo at the next meeting of EC

## 8. World Congress 2007 (Bob Bunce)

8.1. Report of Activities so far (see annex 8) – need to have in Wageningen because: funding support, salaries of Alterra employees, costs, and time of organizing committee. 25<sup>th</sup> anniversary.

⇒ MP will write note for Bulletin: workload, costs, financial support as reasons why this was location of choice.

8.2. Establishment of a scientific and a local organization group

- mostly outside of Alterra (except for Paul Opdam)

- BB and RJ are effectively the local organization group

⇒ RJ and BB will draw up list of proposed scientific group and circulate it to EC for feedback.

- Range of excursions is good. Reception in town hall. Friendly local place.

⇒ EC provide RJ and BB ideas on the Congress, and potential places for

sponsorships.

⇒ RJ and BB put together paper on themes and circulate – where are we and what is position now in landscape ecology?

8.3. **Rethink for next World Congress** and does WC have to be with the President.

According to the statutes the WC and the election of the president are two different things and should/can be kept apart

8.4 **Feedback from 2003**

Gaye Messer: report on logistics(annex 2) and finances (annex 3), but we need more feedback about science part.

⇒ MP contact Richard Hobbs and Diane Pearson for report on scientific feedback from Darwin WC

⇒ MP will contact several people for ‘unofficial’ feedback from Darwin meeting.  
Eg. Not enough time to meet people, not good idea of when sessions occurred.

8.5 **Book proposal**

Ecoland forum as basis of status of le in Europe. Review characteristics of landscape ecology throughout the regions. A series of books (Eg. What are the distinctive features of LE in place X? Attractive and brilliant science).

⇒ potentially from North America (LI)

⇒ Latin America (RJ)

⇒ Australia (MP),

⇒ Asia (MP to NN).

⇒ MP contact Marc Antrop about special issue of BELGEO

9. **Regions** (Marion Potschin)

9.1 Future expectations on regions. Annual reports are needed, who are representatives from the countries. Council should communicate with regions as to what are their expectations.

9.2 Rethink “What is IALE international doing for the regions?”

- what benefits are to being member of international IALE.
- e.g., cheap journal subscription, Congress, bulletin, coordination among regions, networking.

⇒ FK start series in 2004 with open discussion platform:

- a) MP article on EC meeting
- b) getting to know benefits of IALE (MI & RJ)
- c) revitalization of Council (JB)
- d) getting to know wishes from the regions (JB)
- e) where we are now in IALE.

9.3 Statutes and state of the art of “IALE-Europe” It is not an established structure. It has been proposed.

⇒ **discuss at Faro in 2005.** Faro: deadline was in Nov 03 for April 05 Mar 29 to 2 April) meeting. Too long for successful meeting. (LI: when is us-IALE 2005 in Syracuse – encourage to avoid the above dates).

## **10. Miscellaneous (Requests to the General Secretary) (Marion Potschin)**

10.1. **Election of EC** (request by: IALE-D, Kathryn Lindsay). Request that better procedure is needed. Kathryn is potential member. (see

**Action: JB will monitor and act when time is appropriate**

10.2. **World Congress 2011** (IALE-China). Proposal to host in China in 2011. They have good support and scientists.

⇒ SG will ask for proposals for hosting next Congress in 2005 (only provisional approval given by this EC, final decision made by newly elected EC at the 2007 Congress, and then announced at that meeting)

⇒ SG report back to IALE-China

10.3. **European Congress (2009)** (IALE-D)

⇒ SG ask for proposals in January 2005, with EC decision in Faro as to the site/theme. However, when a European group is set up, they should make the decision for future meetings.

⇒ SG report to IALE-D

10.4. **European Congress on Landscapes** (Françoise Burel, F, **see annex 10 & 11**). someone from EC will present keynote for this meeting

⇒ MP ask for concrete dates for meeting

10.5. **Establishment of Working Group** (Robbert Snep, NL, **see annex 12**) ENULE:

urban<sup>5</sup>.

⇒ EC accepts working group, requests certain provisions (Mp reports back)

10.6. Manuscript Service (Paul Moizo, Uruguay)

- Procedure reported in Bulletin vol. 20(3), July 2002

- Requester needs to be IALE-member

⇒ SG contact Mike Moss as to status of this service? Is there a network of people to provide this service.

⇒ SG report back to requestor

10.7. **Rethink statutes?** (David Howard, IALE-UK)

⇒ SG will update statutes, send to David again.

EC must have proposals for changes with plenty of notice.

10.8. **Regions:**

10.8.1. **IALE-Africa** (Henry Bulley, see **annex 13**)

- Meeting in Ghana between mid 2005 and mid 2006.
- 15 members now (8 African members, 10 in UK or US, now in exile).
- Need an advisory group of 3-4 international IALE members to help in the organization and funding of the conference.

⇒ JB and RJ will be on their advisory group, but that all EC may make blanket letter asking for support to potential donors for this effort.

10.8.2. **Latin America** (see **annex 14**)

- report by M. Potschin 16 potential members, nothing to be done by EC now.

⇒ get report on this group for Bulletin

10.8.3. **Dutch IALE chapter.** WLO Dutch Landscape Ecology 850 members want to be included. Cannot force them to pay the membership fees.

⇒ RJ will contact them to negotiate with them about possibilities for merger

**10 Education & Training** (Marion Potschin). Need to coordinate education activities.

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<sup>5</sup> Current Working Groups: Ecoland, Landscape Synthesis (Poland), GIS (not active), ENULE.

⇒ Margareta will coordinate this activity. Use the portal to communicate.

**11 Next meeting** (date and place) Prefer: IALE meeting and less expensive. June 21-24. 2005. Exec meeting on June 25.

### Actions from the last minutes

No	What?	Who?	Deadline	Achieved
1	It was agreed that the incoming committee should consider redistribution of responsibilities as discussed by Mike	all	Next meeting	done
2	SG to be proactive and keep in touch with regions	MP		Redirected to CC
3	It was suggested that a form be sent out next year to members to ask whether their details could be made available on an electronic membership list and on the Kluwer review list	RJ	2004	pending
4	It was suggested that the EC maintain contact with David over this issue, and if Kluwer will not provide support, consider ways of assisting David with this task (copy editing)	all	??	pending
5	The committee asks that the new SG take up the question of electoral procedure. The involvement of the Past President is problematic, and it was suggested that the Past President delegate responsibility to the existing committee	MP		Delegated to CC
6	It was agreed that the incoming EC should review the role of council and decide on its activities and whether it should be continued.	all	Next meeting	done
7	Lifelong memberships were discussed but problems were seen in relation to regional memberships: not agreed to. Rob to discuss with treasurers of regions and bring back for discussion at next EC meeting	RJ		pending

## Actions to take from this EC meeting

No	What?	Who?	Deadline	Achieved
3.	Resend last minutes to EC members	MP	asap	07.12.03
	Comments and corrections Back to MP	all	31.12.03	LI, FK
5.0	corrections in (digital files of) statutes, send to FK	MP	asap	01.01.04
	New statutes on web	FK	asap	
5.2	Start Handbook (MP will forward information)	LI	Contin.	
	Update membership list and send to MP (every 6 months?)	RJ	Start asap	
	Monitor regional meetings and supra-regional meetings (one EC member represented?)	MP	Start asap	
	Write to FB and NN (choose responsibility)	MP	asap	01.01.04
5.3	All EC should encourage more reports for Bulletin	all	Contin.	
5.4	Writing report on EC meeting (publish in bulletin)	MP	asap	
	<ul style="list-style-type: none"> <li>• Who do you have a personal portrait from</li> <li>• Send in project descriptions</li> <li>• Reasoning for location of next world congress</li> </ul>			
6.1	<b>Budget</b>			
	ask for audit cost from accountants, for year of congress	RJ	asap	
	find 2 volunteers to do the audit for intervening years	BB/MP	asap	
	Send out revised budget plan for approval	RJ	Asap	
	Approval through EC	all	15.12.03	
7.	Flyer: take responsibility for first draft	LI	end 01/04	
	Report back to David Mladenoff	MP	asap	07.12.03
8.	<b>Congress</b>			
	draw up list of proposed scientific group and circulate it to EC for feedback.	BB/RJ	asap	
	provide RJ and BB ideas on the Congress, and potential places for sponsorships	all		
	put together paper on themes and circulate (where are we and what is position now in landscape ecology?)	BB/RJ		
	Circulate Book proposal to EC members	BB/RJ		
	EC request this 3 part report for future Congresses (mail to Richard Hobbs, Diane Pearson)	MP	asap	07.12.03
	Report back	RH/DP	04/04	
	Ask several participants for unofficial feedback on Darwin WC	MP	asap	01.01.04
8.5	<b>Book Proposal</b>			
	Send out proposal to all EC	BB/RJ	asap	
	Inquire possible North America Book	LI	asap	
	Inquire possible Australia Book	MP	asap	

	Inform NN about Asia Book	MP	asap	
	Inquire possible Asia Book	NN	asap	
	Marc Antrop about special issue of BELGEO	MP	asap	08.12.03
9.2	<b>Bulletin series in 2004 with open discussion platform:</b>			
	a) report on EC meeting	See above 5.4		
	b) getting to know benefits of IALE	MI/RJ		
	c) revitalization of Council	JB		
	d) getting to know wishes from the regions	JB		
	e) where are we now in IALE	??		
10	<b>Miscellaneous</b>			
10.1	10.1 – 10. 6, 10.8.1-10.8.2: Report back to requester	MP	asap	07.12.2003
10.6	Mike Moss voluntary network	MP	asap	07.12.2003
10.7	send updated statutes to David again	MP	asap	01.01.04
10.8.1	request report from IALE Africa for Bulletin	MP	asap	07.12.2003
	get report from IALE Africa for Bulletin	MP	Spring 04	Dec.bull.
10.8.2	request report from IALE Latin America for Bulletin	MP	Asap	07.12.2003
	get report from IALE Latin America for Bulletin	MP	Spring 04	
<b>Still open to discuss at the next EC meeting</b>				
	New logo (needed, wanted?)	all		
	Role of Deputy Secretary and which position			

## Annex 15: Address List of new EC

Mp 06.12.2003/01.01.04