

IALE EXECUTIVE COMMITTEE (2003-2007)

Friday, December 10, 2004

9.00 am – 4 pm

Alterra, Room 3, Wageningen (NL)

Minutes

Present: Jesper Brandt (JB), Bob Bunce (BB), Françoise Burel (FB), Margareta Ihse (MI),
Louis Iverson (LI), Rob Jongman (RJ), Marion Potschin (MP)

Apologies: Felix Kienast (FK)

No Response: Richard Hobbs, Nobukazu Nakagoshi

1. Welcome

2. Adoption of Agenda

approved

3. Adoption of Minutes of the June 2004 meeting **and actions** (Wageningen, The Netherlands). Minutes approved.

4. Report of the Treasurer Budget (Rob Jongman)

No report circulated before the meeting – RJ gives oral report

- 2004 was a financial good year, enough money available to prepare the 2007 world congress
- 5000 Euro for IALE-EU 2005 congress was a loan – will get back into IALE account
- no budget overview for 2005 was available for the meeting
⇒ **Action:** *RJ* to circulate Budget Plan 2005 to EC in January 2005
- on 25th February RJ will check the IALE books with IALE-D representatives
- RJ will not stand for the next election in 2007, he prepares a list of a treasurer requirements and will start approaching peoples
- After a historical background the recent **legal position of IALE** was discussed. So far IALE is only registered in the Netherlands (for financial reasons). IALE needs to be registered as a legal entity (possibly in the UK)
⇒ **Action:** *MI* to contact Christoph Ihse (treasurer of IALE-Sweden) to explore possibilities on legal statutes of an international organization (esp. board

cannot be made reliable for financial things) – report back to EC by End of February

⇒ **Action:** *MP* to explore legal situation of other international organizations such as INTECOL, Intern Geomorphology – report back to EC by End of February

5. Report from the Bulletin-Editor

No Report submitted but FK circulated request to discuss if Bulletin requirements prior to meeting.

- It was decided that the Bulletin – besides presenting information via the homepage – was still necessary and appreciated.

- If to continue the Bulletin editor needs more input.

⇒ **Action:** *MP* to request IALE regions annual reports to be published in the Bulletin.

⇒ **Action:** *All* to forward more information on conferences to FK

⇒ **Action:** *All* to revive reports on few individuals “How I became a landscape Ecologists”

⇒ **Action:** *BB and MP* short report on IALE EC activities for the new year

6. Public Relations

6.1 Status: Flyer

MP invites discussion if flyer is “glossy” enough. It was decided that the flyer in its present layout is appropriate as it can be updated very easily and copied. An professional print is not as flexible and too expensive.

⇒ **Action:** *LI* to hand back the word files of the flyer so *SG* can update it. *MP* responsible for updating and circulating

⇒ **Action:** *MP* to update flyer and circulate with request for annual report

⇒ **Action:** *All* – to print put (in colour) their own copies and take to conferences

6.2 Status: Handbook

LI presents draft (Dec.) version of handbook and several issues were discussed. It was decided to keep both volumes, the first on responsibilities and regulations (statutes) etc. to be circulated to regions, the second volume as a kind of archive.

⇒ **Action:** *LI* to update and circulate responsibilities of IALE EC members (word file) to

EC with request for feedback

⇒ **Action:** *All* to send back comments on handbook to LI asap

6.3 Status: IALE Publications

Tier one

- These will be a kind of interim publications, such as
 - PhD, MSc/MA dissertations
 - new ideas
 - project proposals
 - papers which failed to be published (time constraint)
 - miscellaneous publications related to LE,
 - links to abstracts of meetings,
 - etc.
- tier one will be introduced for the Young Scientist Symposium at the IALE-EU conference in Faro.

Tier two:

- two publications were already prepared and announced on the IALE homepage
- It was decided that for the time of RJ membership in the IALE EC he will be the series editor for these IALE publications. After this period of activity this responsibility needs to be relocated. The Series editor has to report back to the EC.
- This tier is envisaged for the IALE-EU symposium and world congress 2007 publications. Here an open invitation shall be sent out in time.
- One possibility could also be that each continent (supra-regional IALE chapter) is presenting one volume at the world congress.
 - IALE-EU (representative to be announced after the Faro meeting)
 - IALE Africa: Henry Bulley
 - IALE-Australia/Asia: Diane Pearson, NN
 - North America
 - Latin America

⇒ **Action:** *BB and RJ* to develop a draft concept for these volumes - to be circulated

⇒ **Action:** *BB and RJ* to develop a draft application form for this series – to be

circulated to EC members and later included in the handbook

⇒ **Action:** *BB and RJ* to circulate a draft “Instruction for authors/editors” – to be circulated to EC members and later included in the handbook

⇒ **Action:** *ALL* it still needs to be decided where copies of the series book need to be stored (esp. moving with the seat of IALE?)

The following **Editorial Board** for Tier I and II were suggested:

Mail from BB (14.9.2004): Bob Bunce (IALE-President), Marion Potschin (IALE-SG), Rob Jongman (IALE-treasurer, Series editor), David Howard (UK), Pete Carey (UK), Andrea Kiss (Austria), Francisco Moreira (Portugal), Emilio Padoa (Italy), Lubos Halada (???)

In a mail RJ (14.9.2004) added the following names: Louis Iverson (USA), Denis Saunders (Australia), Xiuzhen Li (China), Jean Paul Metzger (Brasil)

At the EC meeting the following additional names were give: Felix Herzog (CH), Kalef Sepp (Estonia), a second person from US (Erik Gustafson)

These are 16 members. Is the geographical diversion represented?

⇒ **Action:** All get back with feedback on editorial board for tier 1 and 2 to BB and RJ

⇒ **Action:** RJ/BB to approach these potential members official and ask for confirmation to be a member of the editorial board.

7. World Congress 2007 (RJ/BB)

- **Scientific Committee (SC)** met (July 2004): However only BB, RJ and Paul Opdam as local organizer were able to attend.

- **Venue:** Is booked

- **Event organizer:** got quotes from 2 companies, decided for local company.

⇒ **Action:** *BB and RJ* to rewrite the draft business plan (including timetable) and circulate to EC and SC

⇒ **Action:** *BB and RJ* to write a short communication about status of the preparation for the world congress 2007 for the bulletin

⇒ **Action:** *BB and RJ* to reserve a time slot at IALE-EU Faro for Saturday evening for a meeting of the SC

8. European Congress 2005 (BB)

- BB went down to Faro in October 2004 and reports back
- **Venue** had to be rearranged (done)
- **Problem with Excursions** (local organizer had not arranged something so far) is solved: 5 Excursions will be offered and led/organized by: Fransisco Moreira, BB, Teresa Pinto-Correira & Isabel Ramos)
- Young Scientists Symposium:
 - ⇒ **Action:** *BB* to request a larger time slot
- Further activities need to be included in the Faro time table
 - ⇒ **Action:** *JB* to request a time slot for Council (only a short informal meeting) and an official “kick-off” meeting for IALE-EU
 - ⇒ **Action:** *JB* to write a report on Council activities and invitation for IALE-EU for Bulletin

9. Report from the Regions/council/working groups (all)

9.1 Individual regions:

- **Spain:** needs official acknowledgement of chapter foundation. Problem SG has no contact person/address.
 - ⇒ **Action:** *MP* to get addresses and send letter
- **Hungary:** Had a first meeting and want to form a chapter.
 - ⇒ **Action:** *BB* to contact his Hungarian contacts and forward to SG
 - ⇒ **Action:** *MP* to send Procedures to form a chapter and statutes
- **Slovakia:** Do they have an official acknowledgement
 - ⇒ **Action:** *MP* to check
- **Italy:** Formed a new board, which is on the web.

9.2 Report on Council Activities (JB)

- The council meeting in Faro (April 05) will not decide on things as it cannot be expected that all regions are present at IALE-EU. It will be an informal meeting, but certainly the first step to revitalise the council
 - ⇒ **Action:** *JB* to inform all members on status of council and invite them (via bulletin and directly via email)
 - ⇒ **Action:** *JB* to write an article on the history of IALE (and council) for bulletin

9.3 Report on working groups

- **Ecoland:** Marc Metzger is taking over the position of chair/contact person for

working group

⇒ **Action:** *BB* to ask Marc to convert minutes from last meeting into a activity report for bulletin

- **ENULE:** ⇒ **Action:** *MP* to ask for report

10. Miscellaneous (status)

10.1. **Election of EC (A1)** (Jesper Brandt). Nomination process for 2 Vice Presidents ongoing. Although each member can be nominated the EC has a influence on deciding on the geographical distribution of VP. There is still an issue on how to vote (double envelope or possible via email.

⇒ **Action:** *JB* to check with Bert Harms (last election)

⇒ **Action:** *MP* to collect nominations

10.2. **World Congress (2011) and European Congress (2009)** ((Marion Potschin): A draft expression of interest sheet (A2) was discussed.

⇒ **Action:** *MP* to rewrite the expression of interest and send out to all regional contacts asap for IALE-EU 2009. Expression of interests to be announced in Faro (IALE EU 2005)

10.3. **Education and Training** (Marion Potschin)

⇒ **Action:** *MP* to send budget for support of PhD course in faro to RJ for acceptance.

⇒ **Action:** *MP* to draft and circulate to EC a form for expression of interests for PhD/Graduate courses linked to IALE-conferences.

10.4. What next?

- International inventory of Education for homepage ⇒ first step on EU level might be able alongside an EU-Coordinated Action “ALTAS” Project (lead: Landscape Europe/Hannes Palang)
- African IALE Meeting (who from EC will go, suggested RJ and/or JB)
- VP: Nobu has not responded so far.
- ⇒ **Action:** *LI* to reach NN via his contact (Journal) and reactivate NN

11. Next meeting (date and place): 15.7.2005 (Bratislava)

Appendices

1. Nomination form for Vice President' election
2. Criteria sheet for expression of interest to organize the n2xt IALE-EU conference

Actions (status by next meeting 15.7.05):

	Who	What?	status
4	RJ	to circulate Budget Plan 2005 to EC	done
	MI	to contact Christoph Ihse (treasurer of IALE-Sweden) to explore possibilities on legal statutes of an international organization (esp. board cannot be made reliable for financial things) – report back to EC	
	MP	to explore legal situation of other international organizations such as INTECOL, Intern Geomorphology – report back to EC	
5	MP	to request IALE regions annual reports to be published in the Bulletin	
	All	to forward more information on conferences to FK	ongoing
	All	to revive reports on few individuals “How I became a landscape Ecologists”	
	BB/MP	short report on IALE EC activities for the new year	Done
6.1	LI	to hand back the word files of the flyer so SG can update it. MP responsible for updating and circulating	na
	MP	to update flyer and circulate with request for annual report	
	ALL	to print put (in colour) their own copies and take to conferences	ongoing
6.2	LI	to update and circulate responsibilities of IALE EC members (word file) to EC with request for feedback	
	all	to send back comments on handbook to LI asap	
6.3	BB/RJ	to develop a draft concept for these volumes - to be circulated	
	BB/RJ	to develop a draft application form for this series – to be circulated to EC members and later included in the handbook	
	BB/RJ	to circulate a draft “Instruction for authors/editors” – to be circulated to EC members and later included in the handbook	
	ALL	it still needs to be decided where copies of the series book need to be stored (esp. moving with the seat of IALE?)	
	ALL	Feedback on editorial board to RJ	
	RJ/BB	to approach potential members official and ask for confirmation to be a member of the editorial board.	ongoing
7	BB/RJ	to rewrite the draft business plan (including timetable) and circulate to EC and SC	Done
	BB/RJ	to write a short communication about status of the preparation for the world congress 2007 for the bulletin	
	BB/RJ	to reserve a time slot at IALE-EU Faro for Saturday evening for a meeting of the SC	Done
8	BB	to request a larger time slot for YS	Done

	JB	to request a time slot for Council (only a short informal meeting) and an official “kick-off” meeting for IALE-EU	Done
	JB	to write a report on Council activities and invitation for IALE-EU for Bulletin	Done
9.1	MP	to get addresses of IALE-Spain and send letter of confirmation	
	BB	to contact his Hungarian contacts and forward to MP	
	MP	to send Procedures to form a chapter and statutes to Hungary	
	MP	To check if IALE-SK has an official acknowledgement	
9.2	JB	to inform all members on status of council and invite them (via bulletin and directly via email)	Done
	JB	to write an article on the history of IALE (and council) for Bulletin	Done
9.3	BB	to ask Marc to convert minutes from last meeting into a activity report for bulletin	Done
	MP	to ask Robbert Sepp for annual report on WG ENULE	In process
10.1	JB	to check with Bert Harms (last election)	Done
	MP	to collect nominations	ongoing
10.2	MP	to rewrite the expression of interest and send out to all regional contacts asap for IALE-EU 2009. Expression of interests to be announced in Faro (IALE EU 2005)	In process
10.3	MP	to send budget for support of PhD course in faro to RJ for acceptance.	Awaits decision
	MP	to draft and circulate to EC a form for expression of interests for PhD/Graduate courses linked to IALE-conferences	
10.4	LI	to reach Nabu N via his contact (Journal) and reactivate NN	Done